**St. John the Evangelist Catholic Church**

**Transfiguration of Our Lord Mission**

**Parish Pastoral Council**

**Council Members**

Fr. Johnson 859-391-2098 Deacon Mike Keller- 859-485-1488 Jeff Fremin- 502-525-6882 (6/19)

Don Wright-502-514-1033 (6/18) Kathy Bieger-502-525-1780 (6/19) Jim O’Neill-859-948-9770 (6/19)

Jeanne Shepherd 502-662-2661 (6/19) Alan Harsin -502-649-3707 (6/20) Brian Frye-502-419-1768 (6/20)

Eloy Fuentes 859-652-4382 (6/20) Tom Buchanan-502-682-6523-(6/18)

**May 1, 2018**

**Present:** Deacon Mike Keller, Don Wright, Brian Frye, Eloy Fuentes, Jeff Fremin, Jeanne Shepherd, Alan Harsin, Kathy Bieger

**Call to Order:**  Jeff

Opening Prayer-Fr. Johnson

Review / Approval of Minutes-Don approved and Alan seconded accepting the minutes.

**Old Business/Follow Up:**

* Confirmation Reflection- It went well and was well attended. The Church was crowded.
* Prayer Garden Statue follow up—Alan has draft of announcement. Jeff will email the announcement for all to see.
* Father has requested more mulch-Father was able to get volunteers to put the rest down. Father trimmed the hedge as well.
* Grass—Tim Stone has cut the grass twice. He has missed the corner lot. There were also a few spots missed. Tim has been notified. He has not sent a bill yet.
* Prayer Request progress (Remind.com)-Participants are being set up.
* Scholarship collection and bake sale-The collection was $875 and bake sale made $1077. The bake sale was by donation. There is enough for three scholarships as well as a reward trip for the servers.

**New Business/Discussion:**

* Alan’s presentation on church security—Alan shared the PowerPoint presented by Mike Willhoite. Typically, a perpetrator is not going after the church but particular people they know. Risk management is taking steps to prevent problems. The plan must be developed, implemented, and people need to carry it out. In the event the plan must be followed or the Church could be liable. We must think of the “worst likely thing to happen.” We can try to prevent it or try to mitigate it. The Diocese will not approve of parishioners carrying fire arms. We must assess risks. Prepare for the most likely things to happen. An example, is how to safely release children from CCD. People need to be trained to “run, hide, or fight.” There are few places to run through or hide in a church. Fight might be the only option. Alan suggested we put this issue aside until we receive guidance from the Diocese. Jeff shared that mega churches have security guards. Alan shared the Bow-Tie diagram to explain things that can be done. Alan said that we are mostly likely to do preventative measures. Alan led the council through his recommendations. We need to determine if there are people that have the skill set to deal with these situations. You have to determine procedures then revisit and practice frequently to keep it fresh in members mind. Insurance companies can provide you with a skeleton plan. If we develop a team we must carefully select people with a certain skill set.

 Deacon Mike feels that we need to develop a procedure for CCD and the release of students. If there is a known issue with families, there should be communication. He also thinks that we should find out what other churches in the area are doing. Don and Deacon Mike feels we need to reach out to Catholic Mutual get guidance from them. Jeff shared that we need to concern ourselves with traffic inside the building and outside. The street becomes very congested. Parking is an issue. We need to have a better parking plan.

Don suggested that we have the parents come in to pick up the children. Father Johnson agreed that we need to concentrate of the likely concerns of releasing of children from CCD. Father said we need some kind of class for students to prepare them not to talk with strangers. We need to also have procedures for health emergencies. We should have people in each Mass that can respond to medical emergency.

Alan said that we need to build a small team to address these concerns. We need to have the input of teachers. We need to determine the events that we want to prevent. We need to follow the steps provided in the presentation. Jeff suggested that we have some law enforcement officers, teachers, Hispanic members, and CCD teachers as team members. We want to keep it to 5-6 members. Father will take the discussion to the Deanery level. We need to get CCD involved. It is important not to broadcast a plan until it is well developed. The council is in agreement that Alan will develop a plan to share with Parish Council.

* Set date for report on Religious Education for June to reflect on the 17-18 year and plan for 18-19. Misty will share curriculum. She is not able to attend on a Tuesday. We need to meet on Wednesday, June 13. ***Misty’s presentation will be delayed until July.***
* Nominations for Parish Council-Jeanne said we typically put a card in the pew for nominations. Nominations will be for two weeks. A group calls those nominated. Jeff and Jeanne volunteered to make the phone calls. When parties agree, their names are put in a hat and candidates are called. Those going off the council is Don Wright and Tom Buchanan. Father said that he will be leaving June 17. The new priest should be here June 18. The ordinations are May 19 and Bishop Foy will make announcement of assignments the next day.

 ***Because of the new priest coming, nominations will be delayed until June. Names will be drawn on July 1.***

* Directory and Census-**Tabled**
* Estate Planning/Parish Endowment- **Tabled**
* Bereavement and Sacristan-Deacon Mike said that the Hispanics take care of their Mass. Rosada Harr takes care of weekday Masses. We still need someone for 4:00 and 9:00 Masses. Deacon Mike said it is 15 minutes before and 15 minutes after Mass. He will set up a list of duties. Father feels we need volunteers working in the office as well particularly on Friday. This will be added as a future agenda item. Jeff said we need to discuss with the new priest what volunteer positions are needed. The Sacristan position will be put in the Mass announcements.
* Father’s comments- We need to make a parking lot out of our corner lot. This will be added to our future agenda. Father wants to leave some of the upcoming agenda items to the new priest. The attendance at Transfiguration has been increasing. June 3 is the Cross the Bridge for Life at 2:00. Ascension Thursday May 13 is a holy day of obligation. Deacon Mike is celebrating 11 years as a deacon. Eloy asked that Father say Mass on June 3 a little earlier so those interested can attend the Cross the Bridge event.

**Next Meeting:** **June 4, 2018, after 6:00 pm mass**

**Closing prayer**-Fr. Johnson

**Adjournment:** Jeanne motioned to adjourn. Jeff seconded.

**Contact E-mail**

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